

## Invitation

Survey and Technology Department  
Oil & Gas Upstream Technology Unit  
Japan Oil, Gas and Metals National Corporation (JOGMEC)

### 1. Outline

JOGMEC invites proposal for a Database on Offshore Drilling Rig.

Please read this invitation carefully and send us your proposal for this work. Please refer to the "Specification" for more detail.

### 2. Contract

#### (1) Procedure

After the evaluation of proposals, the contract will be made between JOGMEC and the selected contractor.

#### (2) Duration

1 year from the effective date of the contract.

#### (3) Budget

Maximum lump-sum budget for the work is about US\$17,391 (JPY2,000,000, at US\$1 = JPY115)

#### (4) Deliverables

- CD-ROM or online database

### 3. General requirement

(1) Considerable knowledge and experience on the relevant technology is required.

(2) Applicants must be reputable and financially stable companies.

(3) Applicants must have suitable organization to complete and deliver this service.

### 4. Proposal requirement

Two hard-copy sets of all proposal documents (original and copy) must be submitted including as below,

- Cover letter (with signature of the representative)

- Technical proposal

Proposal must clearly indicate that the following items will be dealt with.

(a) Proposal for specification (Please make proposal **consistent with JOGMEC objectives**. Please **add any items based on your services about Offshore Drilling**

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(b) Company experience of this sort of service and area.

- Quotation for total cost (Please include total cost for all work, for example, business trips, visiting JOGMEC office in Japan for final presentation. A breakdown for each element of the work to be undertaken must be submitted. Quotations must clearly indicate the unit cost and the total cost.)
- Company information

\* Trial or demonstration of database can take the place of the proposal.

5. Submission of Proposals

(1) Deadline

April 3, 2008, 09:00 UTC (18:00 (JST))

- Proposal should arrive at JOGMEC Technology Research Center before the above deadline.
- Only proposals sent by registered mail or courier will be accepted.
- If the proposal includes any defects and they have not been modified by the above deadline despite JOGMEC's instructions, the proposal will be invalid.

(2) Address

Ryuta KITAMURA (Mr.)

Development and Production Division

Survey and Technology Department

Oil & Gas Upstream Technology Unit

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(3) Proposal treatment

- Proposal documents will only be used for the purposes of the selection process of the contractor.
- Submitted proposal will not be returned.

6. Proposal evaluation and result

(1) Proposal evaluation

The submitted proposal will be evaluated with the focus on the following criteria.

- > Consistency with the objectives of JOGMEC
- > Contents of proposal based on the specification

> Company experience

> Work schedule

> Total cost

(2) Result

Result will be announced on JOGMEC's web site immediately after evaluation. Questions on the evaluation process will not be accepted after the result has been announced.

#### 7. Contract

JOGMEC will discuss the details of the contract with the selected contractor and the contract will be finalized after mutual agreement. The attached file is just a sample.

#### 8. Remarks

- JOGMEC shall not be liable for any costs or expenses incurred by tender companies in the process of preparation and/or evaluation of proposals.
- False proposals must not be made.

#### 9. Contact Information

If you have any questions about this invitation, please contact the person in charge by E-mail.

[Person in charge]

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